

Request for Proposals (RFP) Workshops September 13-14, 2006

AGENDA

Time allotted to each agenda item is estimated, as CSA staff will field questions throughout the session.

9:30 – 9:45 a.m.	Welcome/Introductions/Opening Remarks
9:45 – 10:00 a.m.	Meeting Grant Application Requirements
10:00 – 10:40 a.m.	Using the Rating Criteria in Developing a Proposal
10:40 – 10:50 a.m.	Break
10:50 – 11:15 a.m.	Building, Justifying and Changing a Budget
11:15 – 11:45 a.m.	Understanding the Proposal Evaluation Process
11:45 a.m. – Noon	Formatting and Submitting the Grant Application
Noon – 12:15 p.m.	Fulfilling the Grant Award Requirements
12:15 – 12:30 p.m.	Wrap-up and additional Qs and As